

WILEY PARK PUBLIC SCHOOL



DISCIPLINE AND WELFARE PROCEDURES

The focus of our work at Wiley Park P.S. is to support the educational, social, emotional and physical development of all our students. The School Behaviour Support and Management Plan operates to support our programs. While different academic programs operate in each classroom and learning group, it is important that behaviour and reward programs, both in the classroom and the playground are consistent.

At Wiley Park Public School we believe that all our students have the right to be treated fairly and with dignity in an environment free from disruption, harassment, victimisation and discrimination. To achieve this our school maintains high standards of discipline which are reviewed regularly and collaboratively.

Revised February 2023

CLASSROOM BEHAVIOUR / MANAGEMENT SYSTEM

- ◆ Each class will display the school rules.
- ◆ They should be clearly visible at the front of the classroom.
- ◆ Teachers are to use their own classroom strategies before using a red card.

When children fail to follow the class rules, and after class strategies have been unsuccessful:

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| Step 1 | Incident recorded beside the first X on a red card |
| Step 2 | Incident recorded beside the second X on a red card and a 5 minute in class timeout is given. This gives students a chance to reflect. |
| Step 3 | Incident recorded beside the third X on a red card. |
| Child to be placed on detention – | |
| <ul style="list-style-type: none">• The card is to be given to the stage leader.• The stage leader, in consultation with the relevant staff, will make the final decision regarding the detention and a drop of level. | |
| Step 4 | If at this point noncompliance continues collegial time out for 10 minutes. If the behaviour does not improve, call on the stage Assistant Principal. If no improvement – Principal involvement. |
| A reminder: A red card is valid for 2 weeks | |

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| 3 red cards in a term may result in a parent interview 4 red cards in a term may result in alternate supervision arrangements <i>At times, a serious matter may result in alternate supervision arrangements</i> |
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Teacher must

- Be fair
- Have rewards and consequences
- Focus on students taking responsibility for their own actions
- Be clearly understood by all members of the class
- Be consistent
- Display discipline/management system in their classroom

Unacceptable Behaviours

- Disobeying school rules
- Being uncooperative in the classroom or playground
- Disrupting the class
- Swearing
- Interrupting
- Being abusive or disrespectful
- Telling lies
- Not considering the right of others
- Refusing to obey instructions
- Leaving the learning area without permission
- Bullying
- Violence

Serious classroom incidences of unacceptable behaviour will be managed in consultation with senior executive staff and parents and may result in alternative supervision, a warning to suspend or a suspension.

WILEY PARK PUBLIC SCHOOL - LEVEL SYSTEM

Each classroom teacher is to organise a visual representation of the level system, to be put up in their classroom

- All students begin the year on BRONZE.
- The first consideration for students moving from Bronze to Silver will be Term 2 Week 3.
- To move levels students need to have met a certain criteria. This criteria was developed in community consultation and is shared with all students and community members.
- Every 3 weeks the Thursday MUSTER meeting is a LEVELS meeting. At this meeting classroom teachers bring along their levels folder and raise the names of students they wish to move up or down a level. Teacher input is encouraged before a decision is made.
- Children only move Levels once discussed and approved at the Thursday levels meetings unless there are special circumstances eg a detention, this is done in consultation with the stage leader, Deputy Principal or Principal.
- Students who receive a full red card fall below BRONZE and may be moved down to Level 4. If they receive another red card they may move to a level 5.
- Children who have a serious playground incident and are put into detention for a lunchtime issue may move down a level.
- Students who fall below BRONZE may have their privileges taken away eg PSSA, CAPA, performances, class privileges, in-school performances and excursions (at the stage leaders discretion) for the time they are below BRONZE.
- Students who are at BRONZE or beyond at the end of each term take part in school organised ACKNOWLEDGEMENT DAY.
- Students must be recorded at SILVER level for a minimum of 2 LEVEL meetings before being considered for GOLD.
- Newly enrolled students are to begin on BRONZE and be there for a minimum of 2 LEVEL meetings before being considered for SILVER.
- Students who are on GOLD level by Term 3 Week 9 and remain there leading up to Presentation Day receive a badge during an award ceremony at the end of the year.
- All documentation related to the movement of Levels will be sent home and a copy placed in the student files.

GOLD LEVEL STUDENTS

Every year at Wiley Park we strive to improve the overall behaviour of our students and the tone of the school within the community. To do this we have to lift our standards each year.

For a student to be on our very prestigious Gold Level they must meet the following criteria.

- Always strive to do their best.
- Always follow school rules.
- Have regular school attendance, justified leave is acceptable.
- Respect everyone e.g. teachers, students, casual teachers, visitors, helpers etc.
- Be involved in all organised school activities and events including carnivals, excursions, in-school visits, whole school events etc
- Show initiative.
- Be punctual – to class and to start work.
- Be organised with classroom equipment e.g. pens, pencils, rulers etc.
- Do homework to the best of their ability.
- Wear full school uniform.
- Always display a positive attitude.

Students who reach GOLD level by Term 3 Week 9, and stay there, will be presented with a GOLD level badge during a Term 4 special assembly.

Attainment of this criteria will provide eligibility for leaderships roles – captains, prefects and office monitors.

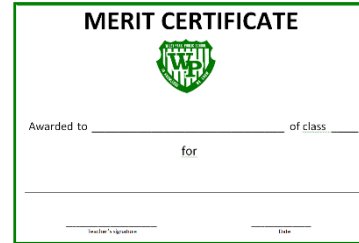


Wiley Park Public School Merit awards

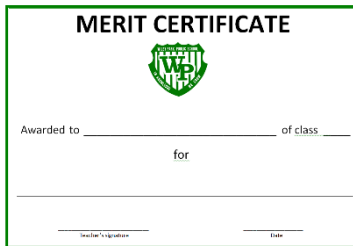
10x



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4x



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3x



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2x



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School event certificates e.g. Public Speaking, Presentation Day, Sports Awards etc are not included.
The 6 school "VALUES" awards are included as a merit certificate.

PROCEDURES FOR DEALING WITH UNACCEPTABLE BEHAVIOURS IN THE PLAYGROUND

| Low level unacceptable behaviour | Strategies |
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| <ul style="list-style-type: none"> • Dropping rubbish • Running dangerously across the playground • Damaging the environment – gardens/trees • Not accepting game rules • Inappropriate playing on equipment • Out of bounds | <p><u>Step</u></p> <ol style="list-style-type: none"> ❶ Remind them of the rule ❷ Walk and talk → discuss and talk through with child and remind them of their choices and mention levels. ❸ Sit out for 10 minutes |
| <p>Ball Games</p> <ul style="list-style-type: none"> • No large or hard balls before school • Big balls at lunchtime in A1 and A4 only • Anything potentially unsafe with a ball or other equipment | <p><u>Step</u></p> <ol style="list-style-type: none"> ❶ Remind them of the rule <p>2nd Offence – Take the ball or equipment and go to high level unacceptable behaviour steps 1 & 2</p> |
| Medium level unacceptable behaviour | Strategies |
| <ul style="list-style-type: none"> • Unsafe play such as climbing trees and playing dangerously with sticks/stones • Bad language | <p><u>Step</u></p> <ol style="list-style-type: none"> ❶ Send them to time out seat for rest of lunch. |
| High level unacceptable behaviour | Strategies |
| <ul style="list-style-type: none"> • Damage/vandalism to school property • Teacher defiance eg: running away when called / answering back/back chatting • Violence/ serious fight • Verbal threats to peers or teachers • Aggressive verbal or racist comments | <p><u>Step</u></p> <ol style="list-style-type: none"> ❶ Send them to the time out area for the rest of lunch. ❷ The teacher is to complete a PLAYGROUND detention card, indicate if they recommend a level drop and place it in the detention tray in the office. |

The teacher on duty is to deal with the incident/situation themselves. If it happens at bell time take the child to your room to wait until you settle the class. Send a note to child's class teacher in this instance.

For high level unacceptable behaviour, a detention card is to be written up. The incident is to be investigated thoroughly. The card is to state **exactly** what the child did, as this is what will go on the detention note. If there is not enough room for details on the card, attach a piece of paper with notes. The detention card is to go to the AP, who may further investigate this, write the name on the board and attached the card to the folder.

Any child who attends detention will get a letter sent home to their parents by an executive member of staff.

Detention is recorded in the Detention database.

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| 3 playground detentions in a term may result in a parent interview |
| 4 playground detentions in a term may result in being taken off the playground for a period of time |

Serious classroom incidences of unacceptable behaviour will be managed in consultation with senior executive staff and parents and may result is alternative supervision, a warning to suspend or a suspension.

WILEY PARK PUBLIC SCHOOL RULES

BE
SAFE

BE
RESPECTFUL



BE A PROBLEM
SOLVER

BE A
LEARNER